

New Hope Medical Training Withdrawal Form

REFUND POLICY

New Hope Medical Training, LLC's refund policy for students who voluntarily withdraw from their course.

- A full refund will be given off tuition if a student withdraws prior to the first day of class, **minus the application/registration fee and text book fees. Application and Registration Fee is \$100**
- A full refund will be given of all monies paid if the school cancels the class as noted on the school calendar.
- If a student withdraws within the first 25% of the period of enrollment, a refund of 75% of tuition fees only will be given to the student.
- If a student withdraws or is dismissed on or after 25% of the period of enrollment there will be no refund.
- The student must officially withdraw with a written notice found online via our online withdrawal portal, or in person utilizing the school's withdrawal form in order to be eligible for a refund.
- Nonattendance is not a reason for a refund.
- The refund does not include money spent toward: books, supplies, registration/application fees, clinical and lab fees, liability insurance, CPR if taken, and campus fees.
- It is the responsibility of the student to view the posted online deadlines and schedules, and withdraw during the appropriate time for a refund.
- If the class is cancelled by the institution due to low enrollment or other reasons the student will be granted a 100% refund or may take the next available class. Refund for this situation only will be resubmitted back to credit/debit card used or student will be issued a refund check within 7 days of cancellation.
- Refunds will be submitted within 45 days of submission of the student's written withdrawal or course cancellation via check to the student and mailed to the address provided or via electronically.